2013-2014 Assessment Report

Cash Management

Expected Outcome 1: Payment Card Industry Data Security Standards (PCI) Compliance

Minimize the risk of credit card data breach.

Assessment Method 1: Risk Assessment

Assessment Method Description

An annual PCI-DSS Risk Assessment was conducted by the PCI Risk Assessment Team. The assessment took place on August 6, 2014. The assessment enabled Auburn University’s Department of Cash Management to identify and understand the potential risks of cardholder data within AU’s processing environment. Through the assessment we were able to prioritize risk mitigation efforts in order to address the most critical risk first.

Findings

Some controlled and uncontrollable risks were found during the assessment. Unsecured ports (jacks) and non-affiliated merchants were the highest of all the risks. Data jacks on the cardholder data environment (CDE) not currently being utilized was unsecured and was a potential for unfettered access to the CDE. Payment card information could be breached if not corrected. University Affiliated non-University Merchants are accepting payment cards in the name of the University (e.g. student organizations). A breach can be bad publicity for the University even though the University is not at fault for the breach.

How did you use findings for improvement?

All unsecure ports (jacks) within the AU Commerce environment are now secured and monitored for unauthorized access. These connections are secured by using port locks. If jacks are not in use they are disabled. This control is now a requirement of PCI-DSS. For non-University merchants accepting credit cards on behalf of the university, a CDE policy has been put in place stating that only approved hardware and software solutions can be used to process payment cards within the AU system.

Additional Comments

PCI compliance is an ongoing effort. Compliance must be maintained and certified annually by each merchant area.
Expected Outcome 2: Maintain sufficient liquidity to meet the daily cash obligations of the University and Departments

Assessment Method 1

Review monthly bank statement analysis, investment reports and past cash flow analysis, also interview departments annually to discover budget changes and spending habits.

Assessment Method Description

Review monthly bank statement analysis to determine if the collected balance maintained is positive throughout the month. Further confirm each month’s “Average” collected balance did not exceed $10,000,000. Balances in excess of $10,000,000 are to be invested to achieve maximum returns within the Investment Policy guidelines. Use investment reporting to forecast maturities/calls/interest payments to monitor cash flow and place future investments. Also meet with the various departments to determine future spending and cash needs.

Findings

A positive collected balance within the desired ranged has been maintained in the operating account during the year.

How did you use findings for improvement?

Excess funds have been invested to earn higher yields with maintaining a sufficient amount of cash for daily operating expenses.